



## Market Your Place

- Let us help you with creating stunning listings on the different booking sites for you.
- Advise on effective ways to increase exposure on third party sites
- Taking part in exercises to increase your ranking on pages
- Managing of your listings on the different sites



## Cleaning Your Place

- Cleaning of Your Place and making sure its ready for your next guests
- Pre "Dust off" before guests arrive
- Inventory after every visit
- Laundry
- Special Requirements as required by you
- Cleaning Your Place is quoted as per the size of your property and per special additional requirements
- Please note that we do not generally we do not clean windows on the outside as we are not equipped for out of reach windows, however we are willing clean certain "important windows outside that have impact visually"



## Hosting Your Place

- Pre Prep of your property to ensure everything is set up for your guests
- Meet and Greet of Guests
- Ensuring Required Documentation is completed by guests as per Covid regulations
- All communication during and after guests stay and assisting when required
- Assisting with Check Out



## Maintain Your Place

- Monthly Inspection Report on your property
- Highlight any defects on your property that has the potential to become an issue in time
- Assist with getting 3 quotes for you
- Supervised execution of required maintenance on your property
- Report on completed work with pictures to ensure give you that assurance that work has been completed to our high standard



## Your Place Comprehensive

- The comprehensive package includes all of the above (excl. Maintaining Your Place) and more....
- You will officially become part of the Your Place Family
- Receive discounted Hosting fees
- Receive discounted laundry fees
- We manage your calendars
- You will benefit from more exposure to more potential clients and booking agents
- When you come for holiday your property will be prepped for you as we do for your guests
- We will create a listing for you on our own website
- We create a Welcome book
- We create a Guests Information book for your property
- All communications from enquiry to check out with guests are done by us
- Ensuring that all payments for stays are paid in due time
- Monthly Statements
- Weekly Arrival and Departure Reports
- Monthly Costs Reports
- Continuous Maintenance of your listing pages
- Comprehensive package can be yours for a minimum monthly fee and only pay hosting and cleaning fees when services are required